

IRVINGTON CITY COUNCIL
109 W Caroline St. Irvington. KY 40146
Regular Called Meeting
MINUTES
DECEMBER 4, 2023

CALL TO ORDER:

The Regular Meeting of the Irvington City Council was called to order by Mayor Charles Douglas Lucas at 7:00 pm ET. Mayor Lucas graciously expressed his sincere gratitude for everyone's overwhelming support after the tragic loss of both his parents last month. Prayer was led by Council Member, Robert Young III and followed by the Pledge to the American Flag. Council Members Billy Snyder, Donald Board, Robert Young III, Karen Kinnison, Rhea Ballman, Charles Poole and City Attorney Rachel Brown were all present.

BLUEGRASS ENGINEERING:

Riley Sumner with Bluegrass Engineering gave an update on the current projects. Meter project paid with ARPA funds will soon be closed out. He presented a change order in the amount of \$24,970 for payment of a monitoring system, bonds and repairs to the gear box for the sewer lift station rehab as discussed at the previous meeting. Riley was accompanied by Paul Reynolds who will be replacing Riley after his retirement January 1. Riley added that plans for Lon Dowell Road had been sent to the Division of Water for their approval. Also, Mayor Lucas signed a letter to set the one-year warranty date as December 5, 2024 for the Sewer Lift Station Rehab Project. Council Member Rhea Ballman moved to approve the change order as presented and Council Member Donald Board seconded. Motion carried by majority vote with all Members present voting yes.

MINUTES: NOVEMBER 6, 2023

Council Member Rhea Ballman moved to approve the minutes of the November 6, 2023 Regular Meeting and Council Member Billy Snyder seconded. Motion carried by majority vote with all Members present voting yes.

TREASURER/CLERK REPORTS:

City Clerk/Treasurer Sherrie Lawson presented the treasurer's November financial reports for the council's review. City Clerk/Treasurer Sherrie Lawson reported a total Meade Co RECC Collections for November - \$30,862.70. There were 17 City Stickers sold, 8 Business License renewals and 1 new business license application – E-Town Extermination Co, Inc. Council Member Donald Board moved to approve the new business license. Motion was seconded by Council Member Rhea Ballman. Motion carried by majority vote with all Members present voting yes.

Overtime for November– 171 hours 25 minutes. Total overtime so far this year 1279 hours 47minutes. Council Member Donald Board requested the overtime report be separated by department. City Clerk/Treasurer, Sherrie Lawson added that she would change the report for the next meeting.

Due to a lack of interest, a code enforcement board meeting was not scheduled for November but one will be scheduled after the holidays. We are currently in the process of setting up a planning and zoning board and are in need of members willing to serve. This board consists of 5 paid board members and will be required to attend training to serve. Jeremy Burnett was appointed at the April 4, 2022 Council meeting to serve on the Planning and Zoning Board and is the only current approved board member to date.

City Clerk/Treasurer, Sherrie Lawson stated that the JROTC participated in the Veteran’s Memorial Service this year and are scheduled to participate in next year’s event. The Parade was a huge success. Mona Drane was the Grande Marshall and pictures with Santa were taken at the Depot.

OPERATION & MAINTENANCE REPORT:

Public Works Director, Chris Lucas reported the following: installed new gearbox at plant, pumped 1 tank, listened to some service leaks, replaced service lines, pickup trash on roads and winterized Eva Carman Park. Lucas submitted two quotes from Pittsburg Tank & Tower Group for maintenance and repairs on the water tower: 1) \$7350.00 for a dry inspection and a dry cleanout (up to 3”) of sediment additional accumulation will be at \$300.00 per hour to remove; tank must be drained prior to arrival 2) \$18,875.00 to repair major leaks at the junction of the riser and bowl connection. Lucas added that repairs were needed before an emergency occurs. After some discussion, no action was taken on these quotes.

POLICE DEPARTMENT:

Police Chief, Jason Ballman or Assistant Chief, Dan McCubbin was unable to attend.

EVA CARMAN PARK:

Eva Clark Park Director, William Ditto reported that the Irvington Auxiliary Club will host a “Walk in The Park” on December 14 and 15. Everyone was invited to attend the event.

There were no visitor comments.

OLD BUSINESS:

After much discussion on the various options for an ordinance implementing a business tax, City Attorney Rachel Brown stated that she would prepare a draft for the council to review. She further explained that preparation and implementation of the ordinance would be a very lengthy process.

NEW BUSINESS:

A. Reschedule Regular Meeting Date: The next regular meeting of the Council will be held on Tuesday, January 2 because of the January 1 holiday.

B. One Time Pay Increase: Council Member Robert Young III made a motion to approve a one-time payment of \$250.00 for part-time employees. Rhea Ballman seconded the motion. Motion carried by majority vote with all members present voting yea.

ADJOURN

As there was no further business, Council Member Rhea Ballman moved to adjourn. Council Member Robert Young III seconded the motion. Motion carried by unanimous consent and the meeting was adjourned at approximately 7:45 pm EDT.

Charles Douglas Lucas, Mayor

ATTEST: _____
Sherrie Lawson, City Clerk/Treasurer

